

1. The [InfoReady Review](#) link will take you to the homepage below. Click on the “Log In” link in the upper right-hand corner of the screen (highlighted in red below).



The screenshot shows the homepage of the InfoReady Review system at the University of Wyoming. The header features the University of Wyoming logo and name on the left, the title "InfoReady Review" in the center, and "Log In" and "Help" links on the right. A dark navigation bar contains "HOME" and "CALENDAR" links. The main content area is split into two columns. The left column is titled "Funding Opportunities at the University of Wyoming" and includes a photograph of a person in a forest and a paragraph of text. The right column is titled "More Information..." and provides contact details for the Office of Research & Economic Development.

UNIVERSITY OF WYOMING **InfoReady Review** [Log In](#) [Help](#)

[HOME](#) [CALENDAR](#)

### Funding Opportunities at the University of Wyoming



The University of Wyoming is utilizing InfoReady to make it more efficient to submit proposals for funding opportunities, and to submit applications for limited submission opportunities.

### More Information...

For more information contact the Office of Research & Economic Development at (307) 766-2074 or email [fgraf@uwyo.edu](mailto:fgraf@uwyo.edu)

2. Click on the box labeled “University of Wyoming Login” in the area of “Login for University of Wyoming Users”.

UNIVERSITY OF WYOMING **InfoReady Review** [Log In](#) | [Help](#)

[HOME](#) [CALENDAR](#)

### Login for University of Wyoming Users

Use your University of Wyoming user name and password to log into InfoReady Review.

[University of Wyoming Login](#)

### Login for Other Users

If you have an account, but aren't part of University of Wyoming, enter your email address and password below to log in.

**Email Address:**

**Password:**

[Forgot your password?](#)

Remember Me

### More Information...

For more information contact the Office of Research & Economic Development at (307) 766-2074 or email [fgraf@uwyo.edu](mailto:fgraf@uwyo.edu)

3. Enter your standard UW username and password (credentials) that you use for other UW systems, such as WyoCloud, and click the “Logon” button.

UW

## Wyo Login

Enter Your User Name and Password

Username  
abyrdsis

Password  
\*\*\*\*\*

I want to change my password

[I forgot my password](#)

[Get help with logon problems](#)

**Logon**

For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication.

For several UW applications, only Internet Explorer 11, Firefox, or Chrome are supported browsers that provide full application functionality. Windows 10 users who are using applications requiring Internet Explorer please follow these [instructions](#)

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UNIVERSITY OF WYOMING

4. After you login you will be returned to the InfoReady home page. To get started, click on the “Pre-Award Spending Request (Preliminary Spending)” (highlighted in red). This will take you to the description page for the form.


UNIVERSITY of WYOMING InfoReady Review Hello, Ashlee M. | Sign Out | Help

HOME CREATE MANAGE APPLICATIONS CALENDAR MESSAGES REPORTS ADMINISTRATION

### Funding Opportunities at the University of Wyoming

Welcome Ashlee M.. You have no new activity coming up.

[Click here to learn about the latest features and system enhancements](#)



The University of Wyoming is utilizing InfoReady to make it more efficient to submit proposals for funding opportunities, and to submit applications for limited submission opportunities.


Search:

Title	Due Date	Category	Award Cycle
2021 Budget Development Workshop	6/4/2021	Event Registration	Event
2021 Grant Writing Seminar - REGISTRATION	5/21/2021	Event Registration	Event
COVID-19 Sponsored Field Research Travel Exception Request	6/30/2021	Internal Forms	N/A
Indirect Cost Reduction or Waiver Request	12/31/2026	Internal Forms	N/A
<b>Pre-Award Spending Request (Preliminary Spending)</b>	12/31/2026	Internal Forms	N/A

Showing 1 to 5 of 5 entries

University of Wyoming  
QUESTIONS? Email us

Office of Research & Economic  
Development  
1000 E. University Avenue, Department



5. The screenshot below is an Administrator View, your screen will be slightly different. Click on “Submit Application” to get started.

The screenshot displays the 'InfoReady Review' interface for the University of Wyoming. At the top, the university logo and name are on the left, and the user's name 'Hello, Ashlee M.' with 'Sign Out' and 'Help' links are on the right. A dark navigation bar contains the following menu items: HOME, CREATE, MANAGE, APPLICATIONS, CALENDAR, MESSAGES, REPORTS, and ADMINISTRATION. The main content area is titled 'Indirect Cost Reduction or Waiver Request'. It features a light blue status box stating 'This is launched.' with an 'Edit' button. Below this, a paragraph explains that the details show completed configuration fields, with a note that a crossed-out icon indicates fields not shown to applicants. The 'Dates' section lists the 'Internal Submission Deadline' as Thursday, December 31, 2026, and the 'Remove From Homepage Date' as Thursday, December 31, 2026, with a PDF icon. The 'Details' section includes: Administrator(s): Farrell Rapp (Owner) and Ashlee M. Kupilik; Category: Internal Forms; Award Cycle: N/A; Number of Applications Allowed Per Applicant: Unlimited; Number of Possible Awardees: Unlimited; and Applications Submitted: 1. The 'Description' section defines indirect cost reduction or waiver and lists conditions for completion. On the right side, a vertical sidebar contains several buttons: Details, Original Application Grid, Enhanced Application Grid, Preview, Share, Activity, Submit Application (highlighted with a red border), Copy Competition, Delete Competition, and Archive Competition.

6. After selecting “Submit Application” you will be directed to the screen below. Please fill out all required information.

UNIVERSITY OF WYOMING **InfoReady Review** Hello, Ashlee M. | Sign Out | Help

HOME CREATE **MANAGE** REVIEWS APPLICATIONS PROGRESS REPORTS CALENDAR MESSAGES REPORTS ADMIN

### Pre-Award Spending Request (Preliminary Spending): Submit Application

Use the form below to submit an application behalf of any applicant who is already a user in InfoReady Review. Your entries are automatically saved while working within this site. Should you need to navigate away from the site or close your browser before completing the application, please click 'Save as Draft' below.

**Select Applicant** ▾

\* indicates required

**Applying as a Proxy for an Applicant**

I am applying as a Proxy on behalf of the following Applicant:

\*Enter Email Address or Name:

\*Select Application:

Include me on all emails related to this application.

**Personal Details** ▾

\* indicates required

\*Applicant First Name:

\*Applicant Last Name:

**Primary Appointment**

Title:

Phone Number:

\*Email Address:

Details

Original Application Grid

Enhanced Application Grid

Preview

Share

Activity

**Submit Application**

Copy Competition

Delete Competition

Archive Competition

7. When your application is filled out please select the “Submit Application” button. If there are any errors the system will ask you to correct them. Your application is unable to be submitted until all errors have been corrected.

- notice of grant award to a primary recipient with whom UWV will have a subaward that was included in their awarded budget submission, once subaward negotiations have begun.

[Interview Guide - Research Services Coor\\_07.2.2021.pdf](#) [Delete]

**Department Approval** ▾

Pre-Award spending requests require approval from Department Head, Chairs or Directors. Please enter the email of the appropriate individual in your department or unit to approve this request.

\* indicates required

\* **Department Head, Chair or Director:**

**Save or Submit Your Application**

Click the Save as Draft button if you would like to return later to complete your application (below left). Click the Submit Application button when you are ready to submit your application (below right).

**Add Other Email Addresses for Notifications**

Use the form below to have other email addresses included on all communications from the competition system.

Enter recipient(s) email address(es):

Separate email addresses with commas

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**PI Acknowledgement and Assurance**

I certify that all Key Personnel on this project have disclosed any Significant Financial Interests (SFI) related to their UW responsibilities. Any SFI that was deemed to be a Financial Conflict of Interest has been managed, reduced, or eliminated.

I certify that all Key Personnel have completed FCOI training if this will be a PHS-funded project.

I certify that no activity requiring protocol approvals can take place until those approvals are in place.